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## Parent Advisory Committee PAC Meeting Minutes

# Britannia PAC - March 7th, 2024 - DRAFT Meeting Minutes

### ATTENDEES:

School Representatives: Ms. MacKenzie (Principal), Ms. Hannah Sugar (Teacher's Rep)

Executive Members: Danny (Co-Chair), Monica (Co-Chair), Biljana (Treasurer), Tracey (DPAC), Marion (Secretary)

Non Executive Members: Eva Sam, Johnna Wright, Valorie Pudsey, Tania Zulkoskey, Ladislao Vega, Elaine Fisher, Karen Tsang (representative from DPAC)

MEETING COMMENCEMENT: 6:08pm

### ACTION ITEMS AT A GLANCE:

- none

### PRINCIPLE REPORT:

- Interim Report went out on March 8th (Friday). This report consists of comments only.
- Staffing completed. Hired new librarian and English staff. She will be at school till the end of June as planned.
- Support staff changes: There is one support staff leave as of Friday March 8th. Posting for this staff closes on March 7th. Will know by next week if this can be filled in this round. It is normal for support staff changes throughout the year.
- Basketball season is going great. Both teams went on to provincials. Senior girl is the only public school in the top 10 AA. Boy team played on Thursday and Friday, and will play on Saturday.
- March was a busy month:
  - Black history month
  - Pick shirt day
  - Science fair
  - Math contest
  - Hoobiyee celebration at PNE

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- Staffing and timetable planning for next year will start after spring break.
- Student attendance is an ongoing concern. Will try "motivational interviewing" method and student forums to help with re-engaging these students.

**CHAIR REPORT:**

- Begin by acknowledging everyone who has devoted their time and effort.
- There was a long discussion about last month's minutes that revolved around PAC treasurer. As a result, the February minute was revised and all members approved. Biljana accepted the revised minutes.
- Danny also motioned to clarify wording in February's minute in March's meeting minute. February's minute was nothing personal and was not due to any wrongdoing. Tracy seconded the motion.
- Also, moving forward, draft minute will be sent shortly after and the minutes will be voted for in the next PAC meeting. This practice is commonly adopted by most non-profit organizations and Brit PAC will now follow this process.

**TREASURER REPORT:**

- Biljana presented financial spending up until March. Bank transactions were shown in the meeting.
- Went over the long list of teacher's asks. Due to time constraints, a second meeting will be held on March 14 to discuss and vote for teacher's ask. Details of the ask is [here](#). Zoom link for March 14 meeting can be found here:

<https://vcc.zoom.us/j/61352426397?pwd=cy9ObWRXTStIR1BsUU8wdFhlY1dWZz09>

Meeting ID: 613 5242 6397

Passcode: 332909

**PROM REPORT:**

- PROM committee is formed. Members are: Elaine, Eva, Johnna, Monica, and Biljana.
- Got work planned with deadlines and tasks. Lots of work to be done.
- Date is set for June 18th (Tuesday) at Heritage Hall. Venue is secured through deposit.
- Theme is "Red Carpet Mad Gala"
- Will provide a 5 minute summary to PAC for the next two meetings.

**NEW BUSINESS:**

- Sun Run Volunteers - To be discussed

**MEETING ADJOURNMENT:** 7:40pm

**NEXT MEETING:** April 4th, 2024 Room 212

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