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## Parent Advisory Committee PAC Meeting Minutes

# Britannia PAC - Sept 5th, 2024 - DRAFT Meeting Minutes

### ATTENDEES:

**School Representatives:** Ms. Sonia Blair (Principal), Ms. Hannah Sugar (Teacher's Rep)

**Executive Members:** Biljana (Interim Treasurer), Marion (Interim Secretary)

**Non Executive Members:** Dave Mahe, Caitlin Dennison, Tania Zvikoskey, Anita Hui, George Kopsky, Dina Tsilogianis, Elaine Van Oosten, Andrea Bamberg, Eva Sam, Johnna Wright, Kira Rich, Erika Sanchez, Desale Tesfatsion, Latin Kassana

**MEETING COMMENCEMENT: 6:04pm**

### ACTION ITEMS AT A GLANCE:

- Executive positions election is to be held during next meeting
- Yearbook club update

### OPENING:

- With deep gratitude and respect, we are honoured to be learning and unlearning on the ancestral and unceded lands of the x̱məθḵw̱əy'əm (Musqueam), S̱ḵwxw̱ú7mesh Úxwumixw (Squamish Nation) & səlilwətaɫ (Tsleil-Waututh Nation).
- A quick intro from everyone.

### PRINCIPAL REPORT:

- Learning about what Brit is. Some information about Sonia. Former teacher in Winnipeg Manitoba and Surrey School District. Also worked as a school counsellor in Surrey and Lord Byng Secondary. She worked as Vice Principal at Sir Winston Churchill and Eric Hamber. She recently was the Principal at Point Grey and is now excited to be the Principal of Brit! Have two kids, one in Grade 7 and another one in Grade 11.
- Starting to learn more about Britannia's school plan: increasing numeracy, creating opportunities for belonging and connection, and forming an Indigenous Leadership group.
- Most kids are settling in. Morning blocks are being rotated such that period one will not always be missed by some students.
- This week's newsletter will include details in cell phone policy. This policy is being viewed as a way to help improve mental health and overall wellness. And is to help students to stay engaged and focus in school.
- This is the 3rd year of having FIT. Hope students will utilize this opportunity to ask questions and get supports. FIT expectations assembly is on Thursday, September 12.

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- Regarding communications to parents: for the first little while, there will be updates sent from time to time. Will look into who is managing the Brit website and PAC will appreciate if school calendar is kept up to date. Sonia mentioned in previous schools, she used to provide a few big updates for the year. She is in process of trying to streamline communications.
- A parent ask about year book and would love to have it back. Last year was only grad magazine. Sonia to see if we could start a yearbook club. However, finding a sponsor teacher might be difficult.

**CHAIR REPORT:**

- No chair present in the meeting. This is skipped.

**TREASURER REPORT:**

- Common practise from the past is to leave at least \$10k as contingent fund.
- Gaming grant was applied. Grant hasn't been received yet. This is typically arriving in October.
- Busy reconciling last year's teacher's ask receipt (as there were a few late submissions). Will reconcile everything by end of September and generate the report to government by end of September.
- Brit have had experienced great support from Brit Support Society. A big grant from Brit Support Society was used for prom last year. Last year's prom cannot be done without this. Britannia Support Society's website is: <https://britsupport society.com>
- For this year, we need to start applying for grant early. It would be great to have a Grant Committee led by parents' volunteers.
- There is currently \$29600 in the bank. Received \$1400 from DPAC last year. Templeton was very kind to give their share to Brit as well. This grant can be used for community building. Will toss some idea for next PAC meeting.
- Regarding teacher's ask, requested Hannah to inform teachers about the 2 asks (fall and spring) such that teacher can be prepared.

**NEW BUSINESS:**

- Next meeting is the executive election. PAC needs to have at least 3 executive positions in order to receive any grant. Otherwise, PAC will be dissolved. These 3 positions are:
  - Chair
  - Treasurer
  - Secretary
  - Other position: DPAC rep (Virtual meeting at District PAC, once a month)
  - All of these positions can be held by more than one person.
  - Roles and responsibilities of these positions can be found here:

[https://bccpac.bc.ca/upload/2016/05/lm\\_role\\_of\\_pac-dpac\\_executives.pdf](https://bccpac.bc.ca/upload/2016/05/lm_role_of_pac-dpac_executives.pdf)

- Some other discussions:
  - WhatsApp group admin: looking for parent volunteer for gr 11, and gr 12
  - Discussed ways to formulate PAC/parents communication. Options are Facebook page, Facebook private groups, or PAC website: <http://www.britpac.ca/>
  - Grade 12 PROM is a NOT a school planned event. It is traditionally plan by gr. 12 parents and grad council together. Without gr. 12 parents support, there might not be a PROM. Need gr. 12 parents volunteers to help plan this event.

**MEETING ADJOURNMENT: 7:32pm****NEXT MEETING: Oct 3rd, 2024, All Nations Room**

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