



Parent Advisory Committee PAC Meeting Minutes

Britannia PAC Minutes - Nov 6, 2024

ATTENDEES:

School Representatives: Sonia Blair, Hannah Sugar

Executive Members: Johnna W (chair), Anita H (recording)

Absent: Biljana (treasurer)

Non Executive Members: Erika S, Tania Z, Tran D, Kirk J, Dina T, Caitlin R, Teena A, Andrea B, Eva S, Valorie P

MEETING COMMENCEMENT: 6:00 pm

1. WELCOME – Johnna

- Please share your feedback for these meetings, open to your suggestions and making adjustments as needed
- Not taking Speakers' List for this meeting, but it could be implemented as needed

2. MOTION to approve minutes: Tina, Eva (passed)

3. MOTION to approve agenda: Anita, Eva (passed)

4. Nomination & selection of secretary

- Responsibilities: send agenda, take minutes, send minutes
- **Nominees: Anita (by Eva, Johnna), Tina (by Eva, Johnna) (both passed)**

5. Nomination & selection of co-treasurer

- Biljana looking for successor in Gr 8 or 9
- Please consider taking on this position, interested individuals should join the Dec PAC meeting to learn about responsibilities from Biljana

6. Aquatic Coach

- Sonia to request again for Spring Team

7. PRINCIPAL'S REPORT – Sonia

- Feeling great pride with Brit school activities (photos shared)
- X-Country Team placed 5th, one student placed 15th in BC
- Clubs Day, 15 clubs listed in the last newsletter
- Hallowe'en was fun and safe
- Thurs Nov 7: SpacesEDU Homeroom Session
 - This is a new platform for competency based education, which is visible to parents
- Thurs Nov 21: Students' first self-reflection activity on their core competencies
 - Students will reflect on these areas:
 - Communication
 - Personal & social
 - Thinking
- Thurs Nov 21: Mid semester report card to be issued
- Grad & Prom
 - Katie Simonson (Gr 12 counsellor) is teacher sponsor, wants to speak at PAC to invite parents to create / join a Prom Committee
 - Grad Prom is the grade 12 students/parents' responsibility. If there's no Parent Grad Committee to help the Student Grad Committee then there might not be a Prom this year.
 - Need to make a call out for Gr 12 parents to establish Grad Prom Committee so that they can make early bookings and know the cost (to save / fundraise for)
 - Johnna to draft message specifically to Gr 12 parents to invite them to next PAC meeting
 - Sonia to invite Katie to next PAC meeting
- Questions
 - Is IB Info Night in person or virtual?
 - In-person
 - Is there a Meet the Teachers Night?
 - No, there is only a parent teacher conference at this time (one per term). Could consider having one for Gr 8 teachers (it is optional for teachers to attend). Teachers are open to meeting parents after school, just email the teacher directly and make an appointment

TREASURER'S REPORT – Johnna on behalf of Biljana

- Johnna, Sonia, Biljana & Accountant have reviewed list of teacher asks
- Consider asking students for some contribution in order to participate (and those who can't can be subsidized by Sonia through a different budget)
- Students are also encouraged to fundraise or find other ways to contribute to these activities
- Participants should also be required to present back to other students / PAC to articulate the impact of their event
- TEACHER ASKS:
 - BCSS Membership - \$2416
 - Recommend PAC to cover
 - **Motion to accept: Tania, Eva (passed)**
 - Physics at Playland (200 students) - \$3700

cannot pay the \$5 fee could be covered by the Affordability Fund

- CanSAT - \$2700
 - Defer to 2nd semester
- Science Fair - \$500
 - Recommend PAC to cover
 - **Motion to accept: Anita, Dina (passed)**
- Green Club - \$300
 - Recommend PAC to cover
 - **Motion to accept: Tania, Caitlin (passed)**
- Model UN Club (15 students) - \$200
 - Recommend PAC to cover
 - Students to fundraise or cover their own fees
 - **Motion to accept: Anita, Valorie (passed)**
- Posters - \$350
 - PAC to defer the funding decision as school administration requires more information on the ask, Sonia to follow up with requester
- Trip to MoA - \$200
 - Recommend PAC to cover
 - **Motion to accept: Dina, Eva (passed)**
- Mic with Speaker - \$210
 - Recommend PAC to cover
 - **Motion to accept: Anita, Tania (passed)**
- School Store Payment Processing Device - \$560 (\$70/month)
 - Recommend PAC to cover first \$300
 - Sonia to request that students present to the PAC in person to request subsequent amounts
 - **Motion to accept: Dina, Johnna (passed)**

CHAIR REPORT:

- Need to establish Teacher Appreciation Committee for Wednesday Dec 11
 - PAC to fund est. \$500
 - Volunteers: Dina, Anita, Eva, Johnna, Caitlin (gifts)
 - Tania will chair this committee and create a WhatsApp group to coordinate
 - **Motion to accept: Anita, Johnna (passed)**
 - Main Course: buy many of the same items from Costco (e.g. lasagne worked well last year – need to heat up in advance)
 - Salad: Buy from Costco
 - Dessert: Anita to own this
 - Tea/Coffee: School provided, Sonia to own this
 - Decorations: TBD
 - Music: TBD – Johnna to ask Monica
 - Gifts: Collect new items from your re-gift box, Buy Nothing groups, Johnna to email ask parents to drop off in the office for pickup by Tania by Dec 4
- Coffee & donuts table at Parent Teacher Conference, Thursday Dec 5
 - PAC to fund est. \$100
 - **Motion to accept: Dina, Caitlin (passed)**

New Business

activities

- Sonia to ask principal at JO

Motion to adjourn: Teena, Anita

MEETING ADJOURNMENT: 7:32PM

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