



BritPAC

Britannia Parents Advisory Committee

Meeting Minutes

Wednesday October 6, 6:00 p.m.

Present: Sonia B, Johnna W, Anita H, Ada N, Hannah S, Sean T, Teena A, Moeko S, Stephanie F, Rokstan M, Dina T, Valorie P, Michele V, Dixie, Tania Z, Julie O, Kelly E, Louise D

Agenda Item & Notes	Motions or Actions
1. Approve Agenda	Motion to approve: Anita Second: Louise
2. Approve June Meeting Minutes	Motion to approve: Anita Second: Johnna
3. Principal's Report – Sonia <ul style="list-style-type: none"> • 599 students enrolled at Brit now • What's Happening <ul style="list-style-type: none"> ○ All Students / Staff Tug of War ○ Buckets & Borders Project complete, hosted games ○ 15 clubs featured, looking for new joiners ○ Raised over \$1000 in Terry Fox Run ○ Truth & Reconciliation Day • Coming Up <ul style="list-style-type: none"> ○ White Hatter VSB presentation for digital online safety, Oct 7 ○ Collab Day, Wed Oct 8 ○ Interim Reports, Oct 9 (comments only) ○ Thanksgiving Holiday, Mon Oct 13 ○ Grade 8 Camp, Oct 16-17 <ul style="list-style-type: none"> ▪ Low number of forms returned (50%) ○ Music Cabaret, Oct 22 ○ Prod-D Day, Oct 24 ○ Photo Retake, Oct 30 ○ Lit 10 Assessments, Nov 3-7 ○ Nov meeting conflicts with parent info night ○ Venture Hockey, Nov 4 or 6 • What is PAC? <ul style="list-style-type: none"> ○ Parent Advisory Council is the officially recognized collective voice of parents/guardians within a school community. Every school has only one PAC that <u>includes all parents/guardians as members</u> 	Sonia to inquire whether VSB can pay for IB tutors to supplement gap in experience of new / temp teachers



<ul style="list-style-type: none">▪ More info here: https://www.vsb.bc.ca/page/75398/parent-advisory-councils-pac• Staff Vacancies<ul style="list-style-type: none">○ Teacher for Math 8/10 position needs to be filled○ Foods teacher is on leave until end of Nov○ IB Math has been filled by Adrian B who will be taking IB training throughout the year○ IB Chem position needs to be filled, current teacher will leave at end of month○ Consider supplementing IB Chem with tutors who can assist new teachers with IB content / method?○ IB workshops are available○ IB certification requires a year of training / practice	
<p>4. Chair's Report – Johnna</p> <ul style="list-style-type: none">• Brit high school swim club being coached by Elaine V.O., first practice is tomorrow• PAC is now organizing prom• Templeton PAC is interested in partnering for guest speakers / special events<ul style="list-style-type: none">○ Teen Wellness Night, no cost, need space to host it at Brit or Templeton○ Not sure if the target audience is teens or their parents• External speaker for Dating Safety has reached out to PAC inbox• Gaming grants<ul style="list-style-type: none">○ for teachers and students (to fund extra-curricular events)○ will be open for requests, we will receive applications via Google form○ grant should be used completely every year○ November PAC meeting should be used to approve Term 1 requests• Other fundraising opportunities that have been offered to PAC via email involve selling things (but we prefer to get outside funds rather than asking parents to spend more)	<p>Johnna will follow up with Temp PAC chair to understand whether Teen Wellness Night is for teens or their parents</p> <p>Johnna to pass Dating Safety info to Kelly for consideration</p> <p>Johnna to send a link to Google form to PAC for consideration: https://forms.gle/iAAPKpRNwgdfrFK59</p> <p>Hannah to invite teachers on Oct 3 to apply for gaming grant (due Oct 24)</p> <p>Next PAC will be Tues Nov 4</p>



<p>5. Treasurer’s Report – Johnna</p> <ul style="list-style-type: none"> ○ Gaming account balance is \$28k, minus \$9k cheque to be cashed ○ Regular account \$1,200 	
<p>6. Overview of PAC Exec roles</p> <ul style="list-style-type: none"> ● Chair – facilitate meetings, show leadership, key point of contact, liaison with school admin ● Treasurer – manages cash flow, reconciles bank statements, applies for gaming grant, signing officer on bank account ● Secretary – take minutes, send agenda, distribute draft of minutes to attendees before next meeting 	
<p>7. Election of PAC Exec</p> <ul style="list-style-type: none"> ● Chair Nominees: Johnna, Julie ● Secretary Nominees: Anita, Teena ● Treasurer Nominees: None <p>Gaming grant for school year starting Sep 2026 will be due April-May 2026, we need a Treasurer to be named in order to apply DPAC Representative: TBD</p>	<p>Johnna is Chair by acclamation Julie is Co-Chair by acclamation Anita is Co-Secretary by acclamation Teena is Co-Secretary by acclamation Treasurer position remains open for now</p>
<p>8. Strike Committees</p> <ul style="list-style-type: none"> ● Fundraising / Prom Committee <ul style="list-style-type: none"> ○ Louise, Johnna <p>There is always a need for tech, Microsoft settlement funds have been consumed, new tech budget will be established late Oct, donors sometimes come forward from the community (and it is very appreciated) VSB is on Benevity for donation matching</p> ● Teacher Appreciation Committee Tania (Lead), Valorie, Dina, Moeko, Michele, Dixie, Julie, Louise 	
<p>9. New Business</p>	<p>Motion to Adjourn: Johnna Second: Anita</p>