



BritPAC

Britannia Parents Advisory Committee

Meeting Minutes

Tuesday November 4, 6:00 p.m.

Present: Sonia B, Johnna W, Hannah S, Anita H (recording), Dina T, Teena A, Moeko S, Julie O, Diane S, Eva S, Louise D

Agenda Item & Notes	Motions or Actions
1. Approve Agenda	Motion to approve: Julie Second: Anita
2. Approve October 2025 Meeting Minutes	Motion to approve: Julie Second: Johnna
3. Principal's Report – Sonia <ul style="list-style-type: none">• Buckets & Boarders support from Firefighters• Grade 8 camp (1 night @Elphinstone) was a success• 10k Run, Street Front, X-Country Team placed in Provincials• Eric W is going to Swimming Provincials• Gr 8 V-Ball Team doing well• Spooky Haunted House• Staffing Updates<ul style="list-style-type: none">○ SSA Dolly Saran in CTP program○ James Hoang filling in for a leave in Home Economics○ Maddison Scott is temp for Math leave until Semester 2○ IB Chem Replacement for Deb Le<ul style="list-style-type: none">▪ Sonia asked if VSB can pay for IB tutors to supplement gap in experience of new / temp teachers – response is NO▪ Province wide search returned 10 people who were not qualified▪ ToC Ganjan Chamoli teaching until Nov 14, may return in Jan for IB Chem 12▪ Sammy Scorda will be teaching IB Chem 11 starting Nov 17▪ Adrian Behannah will teach IB Chem 12 starting Feb, will work with Sarah Wu and Sammy to prep students for exams	



<ul style="list-style-type: none">▪ Sonia to work with HR to see how the IB Chem 12 position might be posted in a way that attracts more talent. Retired teachers have already been considered• Upcoming Dates<ul style="list-style-type: none">○ Collab Nov 5○ Gr 9 Take Kids to Work Nov 5○ Venture & Hockey Academy Night Nov 5○ Remembrance Day Assemblies Nov 10○ Remembrance Day School Closure Nov 11○ Core Competency Reflections – Nov 13○ Alan Tenta (Outdoor Education Resiliency Speaker) Nov 18○ Mid Semester Reports Nov 20○ Pro-D Day Nov 21○ IB Info Night Nov 26○ Immunization Clinic Nov 27○ Family Conf. and 2pm Dismissal Nov 27	
<p>4. Teacher Funding Requests</p> <ul style="list-style-type: none">• Gaming account balance is \$31k (we received \$11k grant for 2025-2026 school year)• Recommendation that we do not spend it all this year in case enrollment drops next year or we don't have a treasurer to apply for the grant• S. Wu: Mooncakes \$246• K.A. Nobbs-Thiessen: Con Brio \$7,000 → recommend \$3,000• K. Tatomir: Air Fryer for Cave \$80• J. Smith: Athletics \$2,416• H. Sugar: Service Recognition Rewards \$750 → recommend \$350• H. Sugar: CanSAT \$1,000• B. Green: Yearbook \$1,350 → recommend \$900, subsidy only for Gr 12• Shrihan M.: Robotics \$1,000 → Hannah to ask Shrihan to clarify one-time equipment vs recurring costs, and any changes to the ask if they receive PAC funding but not BSS grant• M. Branson: info/education for Camas Bulbs project \$500• S. Blair: Resiliency Speaker \$750 → consider non-white, non-male speaker next time	<p>Motion to approve requests: Anita Second: Dina</p>



<ul style="list-style-type: none">• Total Request for Fall 2025 is ~\$10k• Late apps will be considered next semester	
<p>5. Chair's Report – Johnna</p> <ul style="list-style-type: none">• Parent teacher conference PAC table Nov 27• PAC funds to pay for cookies / treats• Event with Temp for teens / parents, Hannah to promote through printed posters	
<p>6. Teacher Appreciation Lunch Update (Dina)</p> <ul style="list-style-type: none">• initial planning was completed Nov 3• \$500 budget expected• \$200 collected from Bottle Drive requested to pay for food• PAC agreed to pay for the remaining expenses from the PAC account	
<p>7. Nominations & Election of Treasurer</p> <ul style="list-style-type: none">• Treasurer Nominees: TBD, need one by Spring 2026 to apply for next year's grant, effort is 30 min per month plus annual report• Teena volunteered to apply for the Gaming Grant	Need to understand how Gaming Grant works. Johnna to reach out to Biljana to ask for more information on credit balance and spending constraints
<p>8. Nomination & Election of DPAC Representative</p> <ul style="list-style-type: none">• Dina will attend	
<p>9. New Fundraising & Donations Committee (Moeko)</p> <ul style="list-style-type: none">• Moeko made QR code to donate to PAC through School Cash Online• ShopFunds supports gift card purchases with donation to non-profit like PAC• Orders placed with Moeko, etsf to PAC account• Order by when? Moeko to find out• How do we promote this fundraising event? WAAG, PAC website• Who can hand out the gift cards to those who have purchased? Pickup at Dec PAC meeting	
<p>10. New Business</p>	Motion to Adjourn: Anita Second: Teena