



# BritPAC

Britannia Parents Advisory Committee

## Meeting Minutes

Wednesday March 4, 6:00 p.m.

**Present:** Sonia B, Johnna W, Anita H, Tania Z, Moeko S, Louise D, Dawn A, Roula O

Agenda Item & Notes	Motions or Actions
1. Approve Agenda	Motion to approve: Tania Second: Anita
2. Approve February 2026 Meeting Minutes	Motion to approve: Tania Second: Anita
3. Principal's Report & Staffing Update – Sonia <ul style="list-style-type: none"> <li>• Principal's Report &amp; Staffing Update – Sonia</li> <li>• Focus on self-regulation</li> <li>• School dance</li> <li>• The Cave gift cards</li> <li>• Lunar New Year</li> <li>• Black History Month</li> <li>• Junior Girls B-Ball Provincials</li> <li>• Mar 6: Semester 2 Interims Published</li> <li>• Mar 10: Squeak &amp; Squawk Band</li> <li>• Mar 16-27: Spring Break</li> <li>• Apr 1: PAC Meeting</li> <li>• Band fundraising for Con Brio festival (Purdy's chocolates, flower sale)</li> </ul>	
4. Chair's Report – Johnna <ul style="list-style-type: none"> <li>• Need receipts from 7 teacher requests ASAP to reimburse them</li> <li>• Important to wrap up 2025-2026 reimbursements in June, otherwise it will impact the next year's gaming grant application</li> <li>• Companies have offered photobooth at grad</li> <li>• DPAC presentation on gaming grants on Mar 11</li> <li>• Kim Barthel teenage brain talk at McGee Apr 21</li> <li>• Building Bridges parenting workshop on teen substance abuse</li> </ul>	<ul style="list-style-type: none"> <li>• Sonia / Katie to remind teachers to submit receipts</li> <li>• Johnna to forward student request to Sonia</li> </ul>



<ul style="list-style-type: none"> <li>• Student request for funding, to be forwarded to Sonia for consideration</li> </ul>	
<p>5. Treasurer's Report / Position Update / Gaming</p> <ul style="list-style-type: none"> <li>• There are 4 accounts – 2 at School, 2 at VanCity</li> <li>• One of the school accounts has a negative balance because a student scholarship was withdrawn from the wrong account years ago</li> <li>• Need to understand cause of this deficit, and create a plan to correct it (perhaps moving all funds to Vancity and closing the school accounts)</li> <li>• Gaming Account \$31,351.47</li> <li>• Community Service Package Account \$955.38</li> <li>• PAC Account at School \$1406.84</li> <li>• 1 new teacher request: Kathy-Ann (Band) \$5000 for 45 kids, Camp Kawkawa, approve \$2500</li> <li>• Consider student requests in the future</li> </ul>	<ul style="list-style-type: none"> <li>• Sonia / Katie to promote funding opportunities to teachers again, requests will be due Mar 13</li> <li>• Johnna to look on gaming site to understand how funds can be spent</li> </ul>
<p>6. DPAC Report – Dina</p> <ul style="list-style-type: none"> <li>• n/a</li> </ul>	
<p>7. Fundraising &amp; Donations Committee Report – Moeko</p> <ul style="list-style-type: none"> <li>• Consider Shop Funds (gift cards) again, for grad fundraising</li> </ul>	
<p>8. Prom Planning – Louise</p> <ul style="list-style-type: none"> <li>• Sonia organized online meeting for parents Apr 7, 7pm on Teams</li> <li>• \$80 per student</li> <li>• Grad ceremony is June 9</li> <li>• Prom is June 12</li> <li>• Suggest pre-paying for next year out of the gaming fund</li> </ul>	<ul style="list-style-type: none"> <li>• Sonia to request from Gaming</li> </ul>



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October 1 2025

<p>9. New Business</p> <ul style="list-style-type: none"><li>• PAC Scholarship<ul style="list-style-type: none"><li>○ Sonia to explore history of past awards</li><li>○ Consider criteria to be “what the school is known for” (e.g. hockey, basketball, band)</li><li>○ Consider student who is special, but does not fit the criteria of other awards</li><li>○ Teachers to select a candidate</li></ul></li><li>• Capstone Project<ul style="list-style-type: none"><li>○ It is a heavy burden on Gr 12 students, need to describe the process for launching a project</li><li>○ IB diploma students do not need to do this</li><li>○ Sonia suggests a Capstone Fair (like Science Fair) for passion projects in the future</li></ul></li></ul>	<p>Motion to Adjourn: Anita Second: Julie</p>
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